

Oyster River Cooperative School District

August 16, 2017

Oyster River High School

6:30 p.m.

SCHOOL BOARD MEMBERS: Denise Day, Michael Williams, Brian Cisneros, Tom Newkirk, and Al Howland. Not Present: Kenny Rotner and Dan Klein
Student Representative: H. Wilson not present

ADMINISTRATORS: Sue Caswell, Todd Allen, Carrie Vaich, Suzanne Filippone, Jim Rozycki, Joshua Olstad and Doris Demers

There was one member of the public present.

I. CALL TO ORDER:

APPROVAL OF MANIFESTS:

Vendor Manifest #3: \$1,306,200.20

Payroll Manifest #3: \$222,976.93

II. APPROVAL OF AGENDA:

There will be no motion to affirm the world language teacher this evening. Denise Day moved to approve the agenda with the one above revision, 2nd by Brian Cisneros. Motion passed 5-0.

III. PUBLIC COMMENTS: Dean Rubine from Lee mentioned a startup program “Lee Listens” that will involve elected officials meeting with the public and they are going to plan informal events to answer any questions. Some more formal events may be planned with other higher ranking officials.

IV. APPROVAL OF MINUTES: Motion to approve 8/2/17 regular meeting minutes:

Revision: Page 3, 3rd paragraph motion should read: “6-0”.

Denise Day moved to approve the August 2, 1017 meeting minutes with the above revision, 2nd by Al Howland. Motion passed 5-0.

V. ANNOUNCEMENTS, COMMENDATIONS and COMMENTS:

A. District: None

B. Board:

Brian Cisneros drove by Mast Way and the new playground is coming along great. It will be very exciting for the students when they come back to school.

VI. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Reports:

Enrollment Update: Todd Allen reported on the enrollment projections. There are a couple of places that are right at the maximum for class sizes but they are in good shape. Next year from Barrington there are 40 incoming freshmen and 22 students entering senior year. They are not sure what the numbers will look like for next year's enrollment from Barrington, but this will be discussed this year.

Smarter Balanced/SAT Test Results: Todd Allen reviewed the Smarter Balanced/SAT Test Results with the Board. Oyster River scored higher than the state average in each category.

State Legislature passed a law on August 4th that changes the requirement for how standardized testing will need to be done. If everything goes into effect as planned then they will do smarter balanced testing only once during elementary, middle school and high school.

Draft Homework Survey:

Todd Allen discussed the homework survey with the Board. The issue of homework has long been a topic of discussion in the District and across the country.

In the spring of 2017 a survey was drafted by a group of school leaders with the intent of being used with students, staff and parents to collect baseline perceptual data on the issue of homework in the middle and high schools. This survey was designed to be presented electronically via "survey monkey".

The questions for each demographic group are similar to allow for comparisons of perception between each group based on responses. Once it is shared with and approved by the School Board, the intent would be to implement the survey in mid-October with middle school and high school students, families and teachers.

The Board had a discussion on what Extended Learning Opportunities will do to the schedule. Todd Allen said that they are hoping that the ELOs will have an important priority in student's schedules.

B. Superintendent: None

C. Business Administrator:

FY19 Budget Calculations: Sue Caswell reported on the FY19 Budget Calculations:

She detailed that there are some increases that we do know of and we can give some figures based on assumptions. The impact of the Guild contract was proposed at \$568,706. We expect this to be lower with the impact of the retirement incentive offered last year. The custodial/secretary contract increase was estimated at \$45,638 and the administrator agreement impact was estimated at \$54,042. Since these estimates were made with staffing from two years ago, the actual increases could be lower. We should have the GMR figure before the meeting on November 8th. She has calculated 10 percent increase to give an idea on how much this impacts the budget.

Using the estimated assumptions, Sue outlined with the increases might look like for FY19. This increase would raise the general fund budget by 2.79%.

Guild Contract:	\$568,708
ORESPA Contract:	\$ 45,638
ORRA Contract:	\$ 54,042
Health at 10%	\$528,000
Total:	\$1,196,388

Sue noted that this estimates does not include increases for other bargaining and non-bargaining unit employees. We are negotiating with the Bus Drivers and the Paraprofessional Unions.

Sue will review and report on the Trust Funds at the next School Board meeting. They talked about when the budget goal will need to be set. There is only one meeting in September this year and if it isn't done at that meeting then they will need to set it by the first meeting in October.

ORCSD 2017/18 Bus Routes:

We normally have 30 drivers and this year we have 27 drivers to start the school year. This may impact after school activities as there is a bus driver shortage nationwide. Please contact Lisa Huppe with any questions on the bus routes.

D. Student Senate Report: None

E. Other:

Update on Strategic Plan: Todd Allen and Sue Caswell gave the Board an update on the Strategic Plan:

Todd Allen reported that the Strategic Plan has been a huge part of the efforts in the District over the past four years.

Academics: Elementary.

Goal 1 Math K-12: To continue implementation of math opportunities for all students Kindergarten through Grade 12.

Goal 2: Social Emotional Learning:

By the end of spring 2017 ORCSD elementary staff will recommend a research based program for implementation with student's grades K-4 using the CASEL standards adopted by the SEL Committee.

Goal 3: Next Generation Science:

During the 2016-17 year, elementary science committee members will investigate Next Generation Science Standards (K-4) to identify shifts needed for full alignment.

Goal 4: Personalized Learning:

Elementary staff will identify common characteristics of personalized learning to ensure all student leaning needs are met.

Academics: Middle School:

Goal 1: Collegial Culture: ORCSD Middle School will create a professional culture of collaboration to support high levels of collegiality and team work.

Goal 2: School Practice: ORCSD Middle School will construct and implement a plan to promote students making positive connections with peers and adults in the school community.

Goal 3: Assessment: All ORCSD Middle School staff will look at current assessment data from Smarter Balanced, STAR and Youth Risk Behavior Survey to inform future instruction at least two times a year.

Goal 4: Personalized Learning:

ORCSD Middle School will increase innovate personalized instructional practices to meet the needs of all learners.

Academics: High School:

Goal 1: Assessment for Learning/Reporting Learner Progress:

Continue to incorporate school-wide learning expectations into a coordinated program of studies and explore the use of evaluation rubrics to measure student progress.

Goal 2: High Aspirations/Innovate Personalized Instruction:

Continue to establish and promote a professional culture of collaboration to support: high levels of collegiality, team work as well as curriculum, instruction and assessment.

Goal 3: College and Career ready/Innovative Personalized Instruction:

Continue to develop a commonly accepted and clear definition of program consistency that is fully embedded. This will include consistency and coordination of policy and practice.

Goal 4: High Aspirations/Innovative Personalized Instruction:

Develop tiers of support and educational options that meet the needs of our students. We will start with an evaluation of school culture, our current support systems, and educational options for students. From this evaluations, we will determine the next steps.

Operations:

Facilities: Building Level Goals: Director of Facilities Jim Rocycki and Sue Caswell reported to the Board:

Goal 1: ORCSD Maintenance and Custodial staff will improve safety/problems areas/communications

One goal was to have no loss time by refining some of the practices they were able to work on this and Jim has daily safety meetings with staff.

Goal 2: ORCSD Maintenance and Custodial Staff will work to apply the principals of sustainability in the conduct and operations of the schools.

Goal is to remove all the carpets from the elementary schools and replace with hard surfaces. We are now using all organic fertilizers around the schools and in the fields.

Goal 3: ORCSD Maintenance and Custodial Staff will be involved in decisions related to any capital improvement efforts.

Tom Newkirk asked about the tennis courts. They are currently looking at relocating the tennis courts and adding one as part of the capital improvements and are getting the estimated costs.

Technology Building Level Goals: Sue Caswell and Josh Olstead reviewed the goals with the Board.

Goal 1: ORCSD will use technology in a manner that respects themselves, society and the environment.

Goal 2: ORCSD will see consistent student centered and effective integration of technology across all classrooms and grade levels that incorporate the NETS standards, digital portfolios, and District technology standards.

Goal 3: Technology will support innovative student centered instructional practices and personalized learning for all ORCSD students so they are college and career ready, prepared to pursue the paths they choose.

Goal 4: Technology use will allow for clear, consistent communication and provide multiple opportunities to engage with the communities of Lee, Madbury, and Durham.

Goal 5: ORCSD IT will align purchasing with District goals to ensure the appropriate resources are being purchased in a consistent manner across the District.

They added a computer cart at the high school, Mast Way, and the Middle School to aid in online standardized testing. Josh added that there were not any glitches with the online standard testing this year.

Child Nutrition Building Level Goals

Goal 1: ORCSD Child Nutrition Department will improve communication and safety through training and professional development.

Goal 2: ORCSD Child Nutrition Department will continue to support sustainability by purchasing local foods and utilize produce from school gardens.

Goals 3: ORCSD Child Nutrition Department will develop an equipment replacement plan for school.

Transportation: Building Level Goals:

Goal 1: ORCSD Transportation Department will improve communications and safety throughout the department.

Goal 2: ORCSD Transportation Department will work to apply the principals of sustainability in the conduct and operation of transportation.

Goal 3: ORCSD Transportation Department will be involved in the decisions made related to bus replacement and maintenance.

The Board discussed the need for more bus drivers. Denise Day suggested thinking of more creative ways to attract drivers to the District.

Todd Allen reported that it is has been a very exciting year in the district and they are in process of developing goals for the next year and would have those in the next month.

Update on High School Master Schedule: Suzanne Filippone:

They are in the process of examining the daily bell schedule with the goal for refinement of our schedule for the 2018-2019 school year. The examination of the daily bell schedule began in the fall of 2016 by asking: "Does our bell schedule reflect our mission and core values?" A scheduling committee was formed and a variety of stakeholders have been and will be included in the process. Decisions around the bell schedule will be based on what is best for our students.

Suzanne noted that in examining the bell schedule we acknowledge that the daily schedule impacts students and learning in a variety of ways: student work load, student work load outside of the school day, access to faculty, MTSS/Tiers Of Support, effective use of time, SEL, competencies, co-curricular opportunities, access to Career Technical Education and college classes, etc.

The goal is to propose options to the faculty in October 2017 and bring the Scheduling Committee's findings to the School Board in October or early November. They start building the schedule for the next year in December.

VII. DISCUSSION ITEMS: None

VIII. ACTIONS:

A. SUPERINTENDENT ACTION ITEMS: None

B. BOARD ACTIONS ITEMS:

**Motion to approve the following list of Department Heads and Advisors:
Denise Day moved to approve the list of Department Heads and Advisors,
2nd by Brian Cisneros. Motion passed 5-0.**

Department Heads

Heather Healy	Fine Arts/Business	\$2,500
Shauna Horsley .5 time	English	\$1,250
Kara Sullivan .5 time	English	\$1,250
Mary Beaton	World Language	\$2,500
Don Maynard	Physical Education/Health	\$2,500
Nate Oxnard	Science	\$2,500
Kim Cassamas .5 time	Student Services	\$1,250
Jon Peterson .5 time	Student Services	\$1,250
Brian Zottoli	Social Studies	\$2,500
Peter Harwood .5 time	Math	\$1,250
Lisa Hallbach .5 time	Math	\$1,250

Advisors:

Celeste Best	National Honor Society	\$2,770
Derek Cangelio	Senate Advisor	\$3,345
Andrea Drake .5	Math Team	\$1,747.50
Katie Johnson .5	Math Team	\$1,597.50
Kathy Fink	Stage Management Musical	\$2,376
Meredith Freeman-Caple	Fall/Spring Musical	\$3,495
Wendy Gibson	Freshmen Class Advisor	\$1,997
Shawn Kelly	Journalism	\$2,147
Marc LaForce	Music Activities/All State	\$2,620
Heather Healy	Senior Class Advisor	\$3,570
Barbara Milliken	Junior Class Advisor	\$2,470
Nate Oxnard	SPARC/Project 1st/Robotic	\$3,345
Matt Pappas	Sophomore Class Advisor	\$2,372

Mike Troy	Stage Management Fall	\$1,931
Karen Van Dyke	Yearbook	\$3,594
Susan Wilkinson	Community Service Club	\$2,545
Jonathan Bromley	Sustainability Advisor	\$3,270

Denise Day moved to approve the following list of fall coaches, 2nd by Brian Cisneros. Motion passed 5-0.

High School Volunteer Positions:

Meg Varrell	Girls Soccer
Dominique LaPanne	Girls Soccer
Saime Cook	Girls Soccer
Eric Travis	Cross Country
Greg Tucker	Boys Soccer
Jacob Baver	Boys Soccer
Sean Stewart	Girls Volleyball
Dan Brodeur	Girls Volleyball
Emma Danais	Field Hockey
Emma Brown	Field Hockey
Alex Satterfield	Unified Soccer and Basketball

Paid Positions

Scott McGrath	Boys Cross Country	\$3,594
Fergus Cullen	Girls Cross Country	\$3,744
Charles Crull	Boys Varsity Soccer	\$4,468
James Thibault	Boys JV Soccer	\$3,035
Danny Watson	Boys Reserve Soccer	\$2,047
Cassandra Sweatt	Girls Varsity Volleyball	\$3,819
Sadie Moore	Girls JV Volleyball	\$2,336
Steve Pettit	Girls Varsity Soccer	\$4,093
Derek Cangelo	Girls JV Soccer	\$2,660
Paul Bamford	Varsity Golf	\$1,997
Kelly Lacoste .50	JV Field Hockey	\$1,330
Cathy Brophy .50	JV Field Hockey	\$1,330

Middle School: Denise Day moved to approve the following Middle School coaching and club positions, 2nd by Brian Cisneros. Motion passed 5-0.

Dave Montgomery	MS Cross Country	\$2,545
David Geschwendt	MS Cross Country	\$2,395

Emma Bricker	MS Cross Country	\$2,395
Nate Grove	MS Boys Soccer	\$2,372
Jen Snow	MS Girls Soccer	\$2,072
Michelle Martin	MS Volleyball	\$1,997
Jarika Olberg	District Music Dept. Head	\$2,500
John Silverio	Student Council Grade 8	\$ 999
Jason Duff	Student Council Grade 7	\$ 999
Cathy Dawson	Literary Magazine	\$1,997
Joe Boucher	Grade 5 Leadership	\$ 999
John Silverio	Robotics	\$ 675
Chris Hall	Outing Club	\$ 750
Susan Mathison	After School Games 5/6	\$ 675
Nellie Dinger	After School Games 5/6	\$ 675
David Ervin	MS Jazz Band	\$2,695
Sue Bissell	MS Club	\$ 675
Sara Kuhn	MS Musical	\$ 999
Jennifer Snow	MS News	\$1,224
Sunny Sadana	Outing Club	\$ 825
Ruth Gehling	MS Math Counts	\$2,297
Stephanie Pratt	MS – Volleyball -Volunteer	\$ 0

Denise Day moved to approve the following nominations for stipend activities at the elementary schools, 2nd by Brian Cisneros. Motion approved 5-0.

Cathy Baker	Jump Rope Club - MW	\$ 400
Cathy Baker	Running Club Fall/Spring - MW	\$ 800
Pam Felber	Musical Director - MW	\$1,374
Felicia Sperry	Musical Asst. Director - MW	\$ 525
Erin Handwork	Musical Choreographer - MW	\$ 450
Beth Struthers	Musical Director – MOH	\$1,224

IX. SCHOOL BOARD COMMITTEE UPDATES: None

X. PUBLIC COMMENTS: None

XI. CLOSING ACTIONS

A. Future Meeting Dates: 8/30/17 Manifest Review ORHS 5:30 p.m.
9/13/17 Regular Meeting

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XII. NON-PUBLIC SESSION: RSA-91-A:3 II (If Needed): None
NON-MEETING SESSION: RSA-91-A2 I (If Needed): None

XIII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 8:20 p.m., 2nd by Michael Williams. Motion passed 5-0.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary